

# 65<sup>th</sup> ADFIAP BOARD OF DIRECTORS MEETING

May 9, 2007  
Melia Hanoi Hotel, Hanoi, Vietnam

## A G E N D A

### FIRST SESSION: May 9, Wednesday, 9:00 a.m.

9:00 a.m.	Brief Remarks from the Chairman
9:15 a.m.	Strategic Plan Overview by Secretary General
10:15 a.m.	Coffee/Tea Break
10:45 a.m.	Fundraising Presentation by Mr. Mark McCord
11:45 a.m.	Integration & Wrap-up
12:00 nn	Group Photo
12:15 nn	Lunch

### SECOND SESSION: May 9, Wednesday, 2:00 p.m.

2:00 p.m.	Permanent Working Committee Meetings
3:15 p.m.	Coffee/Tea Break
3:30 p.m.	Call to Order and Brief Remarks by the Chairman

1. Approval of the Minutes of the 64<sup>th</sup> Board of Directors Meeting held on November 29, 2006 at the Parkroyal Hotel in Kuala Lumpur, Malaysia
2. Secretary General's Report

**Part I: ROUTINE** – Matters for information/update of the Board, i.e., those approved earlier by the Board and are reported as a standard operating procedure.

**Part II: CONSENT** – Matters for approval by the Board, i.e., those requiring Board action to implement in the short term.

**Part III: STRATEGIC** – Matters for approval by the Board, i.e., those with long-term impact to the Association.

3. Other Matters

## NOTES FOR THE BOARD'S FIRST SESSION

### 1. Rationale

After the strategic planning Board retreat in Almaty, Kazakhstan in May 2004, the Board governance retreat in Nadi, Fiji in May 2005, and the 'branding ADFIAP' session in Colombo, Sri Lanka in May 2006, there is need for a continuing discussion on the Board's role in the fulfillment of the directions set forth in the ADFIAP 5-year Strategic Plan.

### 2. Objectives

The objectives of the Hanoi Board retreat are to:

- a) update the Board on where ADFIAP is now with regards to the Five-Year Strategic Plan and what still needs to be done as well as on the importance and relevance of fundraising; and,
- b) generate ideas and put into place fundraising initiatives that will enhance ADFIAP's financial standing.

### 3. Content, Methodology & Duration

It is envisioned that the 3-hour session will cover presentations, experience-sharing and brainstorming.

### 4. Resource Persons

Mr. Octavio B. Peralta, Secretary General will handle the ADFIAP Strategic Overview Session while Mr. Mark McCord, Chief of Party of CIPE's Afghanistan Office will facilitate the Session on Fundraising and share his broad and practical experience.

### 5. Readings/Reference Materials

- The Strategic Plan (2005-2009)
- Materials by Mr. Mark McCord